

DBS Privacy Notice

The University DBS Team will only collect and process your personal data in order to carry out the DBS checks as required by the University and your placement providers.

We take your data protection very seriously and so we will ensure that all personal data shall be:

- processed in a lawful, fair and transparent manner
- collected for specified, explicit and legitimate purposes
- adequate, relevant and limited to what is necessary in relation to the purpose for which it is required
- accurate and up to date
- kept only for the period that is necessary for the purposes for which the data is processed
- processed in a way that ensures appropriate security and confidentiality

(as identified in the Regulation's data protection principles).

Sharing information with others

For the purpose of confirming your DBS clearance for placement we may disclose limited information to:

- authorised University employees
- authorised staff representing your placement provider

It is important that we hold up to date and accurate information for you, therefore please make the University aware of any changes to your personal information that take place during your course. This includes any changes to your DBS status.

Should you have any queries regarding this information or any other matter relating to the General Data Protection Regulations please contact dataprotection@uos.ac.uk